

Virginia Sneed

From: Virginia Sneed
Sent: Tuesday, March 24, 2020 5:15 PM
To: 'Paul Bernd'
Cc: 'Nicole Phelps'
Subject: Special Conditions for 20-A4884AD16

TO: Sgt. Paul Bernd, Police Department
FROM: Virginia Sneed, Admin Office Specialist
RE: Town of Strasburg (Byrne/JAG) 20-A4884AD16
Project Title: Law Enforcement Equipment

The correspondence submitted in February 2020 meets with approval and all Special Conditions for the above grant have been met.

If you have questions please contact Nichole Phelps at 804/786-1577 or nichole.phelps@dcjs.virginia.gov.

Virginia Sneed

Admin Office Specialist/Fiscal Tech
Division of Finance/Grants Management
Dept. of Criminal Justice Services
1100 Bank Street, Richmond, VA 23219
Office phone ☎ 804/786-5491

GRANT CORRESPONDENCE SIGN-OFF SHEET

GRANTEE: Strasburg Grant No. 20-A4884AD16

<input type="checkbox"/> Amia Barrows	<input type="checkbox"/> Patricia Foster	<input type="checkbox"/> Tracy Matthews*	<input type="checkbox"/> Chrissy Smith
<input type="checkbox"/> Dione Bassett	<input type="checkbox"/> Paula Harpster	<input type="checkbox"/> Michelle Miles	<input type="checkbox"/> Tierra Smith
<input type="checkbox"/> Leslie Egen	<input type="checkbox"/> Ed Holmes	<input checked="" type="checkbox"/> Nichole Phelps	<input type="checkbox"/> Christine Wengloski
<input type="checkbox"/> Aja Ferguson	<input type="checkbox"/> Greg Hopkins	<input type="checkbox"/> Kenneth Rose	<input type="checkbox"/> Terry Willie-Surratt
<input type="checkbox"/> Chad Felts	<input type="checkbox"/> Andrew Kinch	<input type="checkbox"/> Anya Shaffer	<input type="checkbox"/>

PLEASE REVIEW, SIGNOFF, DATE, AND RETURN TO VIRGINIA SNEED GRANTS ADMIN BY:

March 10th

Correspondence **COMPLIES** with Special Condition No(s) all met.

Correspondence **DOES NOT COMPLY** with Special Condition No(s) _____.

Special Condition No(s) _____ still outstanding.

REVISED BUDGET is **approved** _____; **partially approved** _____; **not approved** _____.

GRANT EXTENSION is **approved** _____ FROM _____ TO _____; **not approved** _____.

Other: _____; **allowable** _____; **not allowable** _____.

Comments by Grant Monitor:

see monitor email approval

GRANT MONITOR SIGNATURE & DATE

VS 3-3-2020

VS initial & date

Comments by Grant Manager:

Approved per.

[Signature] 3/10/2020

GRANT MANAGER SIGNATURE & DATE

VS initial & date

Virginia Sneed

From: Nicole Phelps <nicole.phelps@dcjs.virginia.gov> on behalf of Nicole Phelps
Sent: Tuesday, March 3, 2020 8:48 AM
To: Virginia Sneed
Subject: FW: DCJS Byrne/JAG grant 20-A4884AD16
Attachments: GRANT ITEMIZED BUDGET NEW FEB2020.xls; BUDGET NARRATIVE NEW FEB2020.docx; BYRNE JAG DOCUMENTS.pdf

Good morning Virginia-

I was out yesterday due to sickness..... just catching up on emails ☺

These special conditions for grant #20-A4884AD16 (Strasburg) are approved.

Please let me know if you need anything further from me.

Thanks!
Nicole

From: Paul Bernd <pbernd@strasburgva.com>
Sent: Saturday, February 29, 2020 6:43 AM
To: Phelps, Nicole <nicole.phelps@dcjs.virginia.gov>
Subject: Re: DCJS Bryne/JAG grant 20-A4884AD16

Nicole,

Please find attached all of the necessary documents that should bring us into compliance with the Special Conditions. Should you need anything else, please don't hesitate to contact me. Thank you again for all your assistance!

Paul Bernd
Sergeant
Strasburg Police Department

174 E. King Street
P.O. Box 351
Strasburg, VA 22657
Office: (540) 465-5230
Fax: (540) 465-8308

From: Phelps, Nicole <nicole.phelps@dcjs.virginia.gov>
Sent: Tuesday, February 18, 2020 7:51 AM
To: Paul Bernd <pbernd@strasburgva.com>
Cc: Matthews, Tracy <tracy.matthews@dcjs.virginia.gov>
Subject: Re: DCJS Bryne/JAG grant 20-A4884AD16

Good morning Paul-

I will be the grant monitor assigned to this grant. Please share my contact information with the point of contact at Strasburg.

If you should need anything else, please don't hesitate to contact me.

Nicole

On Fri, Feb 14, 2020 at 4:16 PM Paul Bernd <pbernd@strasburgva.com> wrote:

Nicole,

We are in receipt of the documents and should have everything turned in by Tuesday, 2/18.

Side note — is there a specific Grant Monitor assigned to Strasburg PD? Our finance director is asking for a point of contact to send some documents.

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From: Phelps, Nicole <nicole.phelps@dcjs.virginia.gov>
Sent: Tuesday, February 11, 2020 12:24:43 PM
To: Paul Bernd <pbernd@strasburgva.com>
Cc: Matthews, Tracy <tracy.matthews@dcjs.virginia.gov>
Subject: DCJS Bryne/JAG grant 20-A4884AD16

Mr. Bernd-

DCJS received the SOGA and updated face sheet for grant 20-A4884AD16, however we are still waiting on a more documentation to ensure the special conditions of the grant are met. Please see below in bold (this information can also be found in GMIS online).

I have attached the itemized budget and budget narrative documentation along with the General Grant Conditions and Assurances and the Certifications Regarding Lobbying, Debarment, Suspension, etc. that need to be signed (by the Project Administrator) and returned to us.

Please contact me if you have any questions or need further assistance.

Special Conditions for 20-A4884AD16

Condition Number	Condition Description	Condition Met	Date Condition Met
1	Resubmit an itemized budget and budget narrative to equal the grant award.	No	
2	Resubmit the grant application face sheet showing the Town Manager in the Project Administrator position with signature. The Police Chief can be in the Project Director position.	Yes	12/12/2019
3	Submit the following forms with the Town Manager's signature (Project Administrator): 1) Attachment A, General Grant Conditions and Assurances, and 2) The Certifications Regarding Lobbying, Debarment, Suspension, etc.	No	

Thanks,